



Republic of the Philippines
NATIONAL POWER CORPORATION

TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
(SMALL VALUE PROCUREMENT – 53.9)

1. Scope of Works (REF: _____ PR NO. **S3-SPUGM23-004 (S3-GPP23-009 & 013)**)

“SUPPLY AND DELIVERY OF VARIOUS SUPPLIES INTENDED FOR GIBUSONG DPP”

ITEM NO.	DESCRIPTION OF ITEM/S	QTY	UNIT	TOTAL ABC (Php)
	SUPPLY AND DELIVERY OF VARIOUS SUPPLIES INTENDED FOR GIBUSONG DPP	1	LOT	
	S3-GPP23-009			
1	BATTERY CHARGER, 12/24 DC, 540W 230 VAC INPUT, HEAVY DUTY	2	UNIT	7,000.00
2	CONVENIENCE OUTLET 250V, 3 GANG W/ BACK COVER	4	PC	1,800.00
3	CRIMPING TOOL, HAND CRIMPER TOOL TERMINALS	1	PC	3,000.00
4	ELECTRICAL WIRE 3.5MM2 THHN, BLACK	2	ROLL	11,000.00
5	EMERGENCY LIGHTS 2 BEAMS, WALL MOUNTED, 220VAC, LED TYPE	2	SET	3,600.00
6	FLASHLIGHT HEAVY DUTY, LED, RECHARGEABLE	4	PC	3,400.00
7	INVERTER 1500WATTS, PURE SINE WAVE, 60HZ, 12VDC – 220VAC	1	PC	3,000.00
8	LAMP LED, FLOODLIGHT, OUTDOOR TYPE 50W, 220VAC	3	PC	4,800.00
9	LED TUBE LIGHTING 16W, T5, 230VOLTS, 60HZ LAMP, LED TUBE	8	PC	4,000.00
10	LIGHT 45W LED SOLAR STREET LIGH ASSEMBLY, OUTDOOR TYPE	4	ASSY	4,400.00
11	PLUG MALE HEAVY DUTY	4	PC	220.00
12	WIRE 8 MM2 THHN, RED OR WHITE	1	ROLL	8,500.00
				54,720.00
	S3-GPP23-013			
1	BATTERY CHARGER 12/24VDC, 220VAC, 24A, 60HZ, W/ BATTERY CLAMPS	1	UNIT	7,500.00
2	BATTERY INDUSTRIAL 3SM, 21 PLATES, 12VDC	4	PC	40,000.00
3	FUSE CUT-OUT HOLDER ASSEMBLY RATED VOLTAGE: 10-15KV, RATED CURRENT: 10000A & 12000A, IMPULSIVE VOLTAGE BIL: 110KV, POWER FREQUENCY WITHSTAND VOLTAGE: 40KV, LEAKAGE DISTANCE: 250MM, WEIGHT: 7.3KGS	3	ASSY	20,400.00
4	FUSE LINK, UNIVERSAL BUTTON HEAD, TYPE K 4A	10	PC	4,000.00
5	CAMBRIC TUBE INSULATION # 2MM	10	PC	80.00
6	CAMBRIC TUBE INSULATION #8MM	10	PC	250.00
7	LUG TERMINAL, #16, SPADE TYPE, STUD SIZE: 5MM & 6MM, INSULATED, 100PCS/BOX	30	BOX	3,600.00
8	TUBE, HEAT SHRINKABLE, ASSORTED, 1mm-10mm	10	MTR	400.00
9	ABRASIVE SANDPAPER #1000	1	REAM	1,500.00
10	GLOVES WORKING RUBBER / POLYURETHANE COATED	30	PC	2,400.00
11	WASTE RAGS CIRCULAR, HIGH ABSORBENT	5	KG	2,750.00
				82,880.00
	TOTAL BID PRICE			137,600.00
	Notes:			
	<ul style="list-style-type: none"> •Bid offer must be within the ABC per item. •Warranty shall be at least Three (3) Months. 			

Note: This portion must include the complete technical specifications and the quantity of the requirement.

2. **Delivery Period / Duration of Work**

Delivery Period / Duration of Work shall not be later than **(30) days** calendar days upon receipt of the Purchase Order/Contract or Notice to Deliver.

3. Delivery Point/ Project Location

[AFD Warehouse, Mintal, Davao City](#)

4. Bid Submission

The Bidder shall submit their sealed quotations through their authorized representative to be dropped in the designated drop box in the [SPUG Mindanao Central Office, Kumintang St., Mintal, Tugbok District, Davao City](#)

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

6. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

7. Bid Price Validity

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

8. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Single / Lowest Calculated Bid (S/LCB).

9. Detailed Evaluation and Comparison of Bids

The S/LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

10. Post qualification

- a. Submitted documents of the S/LCB shall be subjected to post qualification evaluation.
- b. The bid that PASSED the Post-Qualification shall be declared as the Single/Lowest Calculated Responsive Bid (S/LCRB).

11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses/charges.

12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

13. PO Effectivity

The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

14. Terms of Payment

Terms of Payment shall be **Thirty (30) days** after submission of complete supporting documents.

15. Warranty

Unless otherwise provided in the RFQ, the warranty period shall be a minimum of **Three (3) months** from the date of final acceptance by the end-user.

16. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

17. Liability of the Supplier

If after signing and accepting the Purchase Order/Contract, the supplier fails to deliver the goods and/or services, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

18. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.



**REQUEST FOR QUOTATION
(SMALL VALUE PROCUREMENT-Sec. 53.9)**

Date _____

Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. **S3-SPUGM23-004 (S3-GPP23-009 & 013)** Ref. No. _____ and submit the same in a sealed envelope to be dropped in the designated drop box at the Procurement Office, NPC-SPUG Davao, Decentralized Bids and Awards Committee (DBAC), Kumintang St., Mintal, Tugbok Dist. **on or before 9:00AM of April 19, 2023.**

The following documents must be submitted together with your quotation:

1. PhilGEPS Registration, whichever is applicable:

For Platinum Members:

Valid and Updated Certificate of PhilGEPS Registration (This should include the attached "Annex A") In Case the Mayor's Permit in the said Annex "A" is expired, a valid/updated Mayor's Permit must also be submitted.

For Red or Blue Members:

- a. Valid Mayor's Permit
- b. PhilGEPS Registration Number;

2. Latest Income Tax Return/Business Tax return; (ABC above Php 500,000.00 only)

3. Omnibus Sworn Statement (ABC above Php 50,000.00 only)

- a. Standard Form No: NPCSF-GOODS-07a (Sole Proprietorship)
- b. Standard Form No: NPCSF-GOODS-07b (PARTNERSHIP/CORP/COOP/JV)

4. Professional License/Curriculum Vitae (for Consulting Services)

5. PCAB License (Size Range: Small A, License Category: Trade/E)

6. Other documents: Please refer to the attached TOR

*The Warranty Period shall be for **Three (3) Months.***

In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder (s).

For further inquiries, please contact DBAC Secretariat, MR. DARYL B. DAODAOANG at telephone no/s. (082) 293-0657 / 293-0610.

Very truly yours,

JOB C. CANSANCIO
Plant Superintendent, Dinagat DPP
Chairman, DBAC-Eastern Mindanao Area

**SUPPLIER'S BID QUOTATION
(NP-SMALL VALUE PROCUREMENT53.9)**

To: The DBAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. [PR No. S3-SPUGM23-004 \(S3-GPP23-009 & 013\)](#). I agree with the conditions of the TOR and offer the following with specific description:

ITEM NO.	DESCRIPTION OF ITEM/S TO BE SUPPLIED (INCLUDE BRAND NAME)	OFFERED BRAND/ MODEL	QTY.	UNIT of MEASURE	UNIT PRICE (Php)	TOTAL PRICE (Php)
	SUPPLY AND DELIVERY OF VARIOUS SUPPLIES INTENDED FOR GIBUSONG DPP		1	LOT		
	S3-GPP23-009					
1	BATTERY CHARGER, 12/24 DC, 540W 230 VAC INPUT, HEAVY DUTY		2	UNIT		
2	CONVENIENCE OUTLET 250V, 3 GANG W/ BACK COVER		4	PC		
3	CRIMPING TOOL, HAND CRIMPER TOOL TERMINALS		1	PC		
4	ELECTRICAL WIRE 3.5MM2 THHN, BLACK		2	ROLL		
5	EMERGENCY LIGHTS 2 BEAMS, WALL MOUNTED, 220VAC, LED TYPE		2	SET		
6	FLASHLIGHT HEAVY DUTY, LED, RECHARGEABLE		4	PC		
7	INVERTER 1500WATTS, PURE SINE WAVE, 60HZ, 12VDC – 220VAC		1	PC		
8	LAMP LED, FLOODLIGHT, OUTDOOR TYPE 50W, 220VAC		3	PC		
9	LED TUBE LIGHTING 16W, T5, 230VOLTS, 60HZ LAMP, LED TUBE		8	PC		
10	LIGHT 45W LED SOLAR STREET LIGTH ASSEMBLY, OUTDOOR TYPE		4	ASSY		
11	PLUG MALE HEAVY DUTY		4	PC		
12	WIRE 8 MM2 THHN, RED OR WHITE		1	ROLL		
	S3-GPP23-013					
1	BATTERY CHARGER 12/24VDC, 220VAC, 24A, 60HZ, W/ BATTERY CLAMPS		1	UNIT		
2	BATTERY INDUSTRIAL 3SM, 21 PLATES, 12VDC		4	PC		
3	FUSE CUT-OUT HOLDER ASSEMBLY RATED VOLTAGE: 10-15KV, RATED CURRENT: 10000A & 12000A, IMPULSIVE VOLTAGE BIL: 110KV, POWER FREQUENCY WITHSTAND VOLTAGE: 40KV, LEAKAGE DISTANCE: 250MM, WEIGHT: 7.3KGS		3	ASSY		
4	FUSE LINK, UNIVERSAL BUTTON HEAD, TYPE K 4A		10	PC		
5	CAMBRIC TUBE INSULATION # 2MM		10	PC		
6	CAMBRIC TUBE INSULATION #8MM		10	PC		
7	LUG TERMINAL, #16, SPADE TYPE, STUD SIZE: 5MM & 6MM, INSULATED, 100PCS/BOX		30	BOX		

TERMS OF REFERENCE

Small Value Procurement- 53.9 (PR No. S3-SPUGM23-004 (S3-GPP23-009 & 013)

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8	TUBE, HEAT SHRINKABLE, ASSORTED, 1mm-10mm		10	MTR		
9	ABRASIVE SANDPAPER #1000		1	REAM		
10	GLOVES WORKING RUBBER / POLYURETHANE COATED		30	PC		
11	WASTE RAGS CIRCULAR, HIGH ABSORBENT		5	KG		
TOTAL BID PRICE						
NOTE:						
<ul style="list-style-type: none"> •Bid offer must be within the ABC per item. •Warranty shall be for Three (3) Months 						

Delivery Period : 30 days

Delivery Point : AFD Warehouse, Mintal Davao City

Terms of Payment : 30 days

Price Validity : 120 days

Warranty Period : Three (3) months

Name and Signature of Authorized Representative

Date _____

Company Name _____

Email Add _____

Contact No _____

The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer